



**2005 NORCECA Women's Continental Championship
Port of Spain, Trinidad & Tobago
September 4 - 12, 2005**

Competition Regulations

1. Organizer

1.1 The Trinidad & Tobago National Volleyball Federation, affiliated to FIVB and to NORCECA, will be responsible for the organization of the **2005 NORCECA Women's Continental Championship**, qualifying event to the FIVB 2005 Grand Champion Cup, programmed to be held on September 4 - 12, 2005, in the city of Port of Spain, Trinidad & Tobago.

1.2 Organization Addresses & Contacts:

Mushtaque Mohammed

President

Trinidad & Tobago Volleyball Federation

Riverside Drive #32

Lady Hailes Ave.

San Fernando, Trinidad & Tobago

Tel.: +1-868-652-0364 Home, +1-868-759-5055 mobile

Fax: +1-868-657-6013

Email: mushtaque@tsstt.net.tt

Mr. Daymian Stewart

Tournament Director
Deputy President
Trinidad & Tobago Volleyball Federation
C/o T&TEC
Lisas Boulevard
Lisas Gardens, Couva, Trinidad
West Indies
Tel.: +1 (868) 689-6229 Fax: +1 (868) 657-6013
Email: dkestewart@hotmail.com or dkestewart@yahoo.com

Cristóbal Marte Hoffiz

President
NORCECA Volleyball Confederation
Centro Olímpico Juan Pablo Duarte
Pabellón de Voleibol, 3ra. Planta.
Av. Máximo Gómez Esq. Av. 27 de Febrero
Santo Domingo, Dominican Republic
Telephones: (809) 472-1222 office (809) 472-1547 direct
Fax number: (809) 227-3242
Email: norcecaorgdom@hotmail.com, norcecaorgdom@yahoo.es

Prof. Nelson José Ramírez

Executive Director
NORCECA Volleyball Confederation
Centro Olímpico Juan Pablo Duarte
Pabellón de Voleibol, 3ra. Planta.
Av. Máximo Gómez Esq. Av. 27 de Febrero
Santo Domingo, Dominican Republic
Telephones: (809) 472-1222 Office (809) 472-1547 direct
Fax number: (809) 227-3242
Email: norcecaorgdom@hotmail.com, norcecaorgdom@yahoo.es

Lisandra Peña Guzmán

Secretary
NORCECA Volleyball Confederation
Av. 27 de Febrero Esq. Máximo Gómez
Pabellón de Voleibol, 3ra. Planta
Centro Olímpico Juan Pablo Duarte.
Santo Domingo, Distrito Nacional, República Dominicana.
Tel: (809) 472-1222/011, (809) 472-1547
Fax: (809)227-3242
E-mail: [<norcecaorgdom@hotmail.com>](mailto:norcecaorgdom@hotmail.com)
E-mail: [<tracy_lisa7@hotmail.com>](mailto:tracy_lisa7@hotmail.com)

2. Host City and Competition Venues

2.1 Host City:

The **2005 NORCECA Women's Continental Championship** will be held in the city of Port of Spain, Trinidad & Tobago. The dates for the event are September 6 - 11, 2005.

2.2 Airport of Arrival and Departure

The airport arrival and departure for the participation of your National Team in the 2005 NORCECA Women's Continental Championship is Piarco International Airport in the city of Port of Spain, Trinidad & Tobago.

2.3 Competition Venue:

The competition venue will be the U.W.I Sport & Physical Education Centre, in the city of Port of Spain, Trinidad & Tobago. This Competition Venue has been inspected and homologated by NORCECA for this competition.

2.4 Training Venues:

The training venues for participating teams will be the following:

University of the West Indies Sport Physical Education Centre

University of the West Indies
St Augustine, Trinidad & Tobago

Jean Pierre Complex

Port of Spain, Trinidad & Tobago

Saint Paul Multipurpose Complex

St. Paul Street, Port of Spain, Trinidad & Tobago

2.5 Accommodation, meals and internal transportation:

Accommodation, meals and internal transportation for Participating Teams, Control Committee and Referees will be covered by the Trinidad & Tobago National Volleyball Federation and/or Organizing Committee, from September 4 - 12, 2005.

2.6 The Hotel assigned for the accommodation of Participating Teams, Control Committee and Referees are the following:

Team Hotels

A) Cascadia Hotel

Ariapita Rd. St. Anns
Port of Spain, Trinidad & Tobago, WI
Tel: (868) 623-4208 Fax: (868) 627-8046
Email: info@cascadiahotel.com

B) Crowne Plaza

Wrightston Road
Port of Spain, Trinidad & Tobago, WI
Tel: (868) 625-3361 Fax: (868) 625-4166
Email: eoffice@crowneplaza.co.tt

Note: The Crowne Plaza Hotel will be available to all participating teams with an upgrade payment of US\$39.50 per person/per night, including meals (breakfast, lunch and dinner) and taxes. In order to guarantee the correspondent reservation of your National Team Delegation, the upgrade payment should be made effective on or before July 18, 2005. Payment should be made effective throughout a bank cheque (bank administration or certify cheque), paid to the order of NORCECA Volleyball Confederation.

- C) Officials Hotel
Emerald Plaza**
Eastern Main Road
St. Augustine, Trinidad & Tobago, WI
Tel: (868) 663-808 Fax: (868) 663-3905

3. Statutes & Authority

3.1 Competition Regulations:

These regulations will be the statute that controls the competition. Any situation not covered by these regulations will be decided according to FIVB-NORCECA Regulations, including its Constitution, Administrative, Sport, Financial and General Regulations, Complementary Statutes and Code of Conduct.

3.2 The **2005 NORCECA Women's Continental Championship** will be played in accordance with the FIVB Official Rules of the Game in force.

3.3 The competition will be conducted by the Control Committee, which will be designated and appointed by the President of NORCECA Volleyball Confederation.

4. Calendar of Events:

DATE	ACTIVITY
July 09, 2005	Letter confirming the participation of their National Team to the Host Organizer (Trinidad & Tobago) and NORCECA.
July 15, 2005	Payment of Entry Fees of US\$1,000 (One Thousand Dollars) to be remitted to NORCECA together with the FIVB 0-2 Form that must be dully completed and remitted to NORCECA and the Host Organizer National Federation (Trinidad & Tobago) for the official registration of participating teams.
Sept. 4, 2005	Arrival of Control Committee, VIS Supervisor, Referees and Participating Teams

Sept. 5, 2005

- a) 9:00 Practice Clinic for Referees, Scorekeepers, Line Judge, VIS and Support Personnel
- b) 10:00 Final Inspection to Competition and Training Venues, Hotels Accommodation, Transportation and Facilities (Security, etc)
- c) 13:00-17:00 Preliminary Inquiries to be performed to participating teams.
- d) 18:00 Control Committee Meeting.
- e) 20:00 General Technical Meeting.

Note: In the Practical Clinic all Referees, Scorekeepers, Line judges, VIS personnel and Support personnel must participate. During the Practical Clinic the Host National Federation and/or the Organizing Committee must have available 2 teams with a minimum of 10 players each, duly uniformed, in order to properly carry out the Practical Clinic.

Sept. 6, 2005

Day 1- Competition

Group A University of the West Indies Sport Centre
Preliminary Round Matches No. 2 / 4
15:00 Dominicana Vs Costa Rica
21:00 Trinidad & Tobago Vs Puerto Rico

Group B University of the West Indies Sport Centre
Preliminary Round Matches No. 1 / 3
13:00 Cuba Vs Mexico
17:00 Canada Vs United States

Opening ceremony will take place at 19:00h.

The schedule and order of the matches will be decided in accordance with the Organizer, taking in consideration the TV transmission schedule.

Sept. 7, 2005

Day 2 – Competition

Group A University of the West Indies Sport Centre
Preliminary Round Matches No. 6 / 8
15:00 Puerto Rico Vs Costa Rica
20:00 Trinidad & Tobago Vs Dominicana

Group B University of the West Indies Sport Centre
Preliminary Round Matches No. 5 / 7
13:00 United States Vs Mexico
18:00 Cuba Vs Canada

The schedule and order of the matches will be decided in accordance with the Organizer, taking in consideration the TV transmission schedule.

Sept. 8, 2005

Day 3 – Competition

Group A University of the West Indies Sport Centre

Preliminary Round Matches No. 10/ 12

15:00 Dominicana Vs Puerto Rico

18:00 Trinidad & Tobago Vs Costa Rica

Group B University of the West Indies Sport Centre

Preliminary Round Matches No. 9 / 11

13:00 Canada Vs Mexico

20:00 Cuba Vs United States

The schedule and order of the matches will be decided in accordance with the Organizer, taking in consideration the TV transmission schedule.

Sept. 9, 2005

Day 4 – Competition

Classification 7/8 and Quarterfinals

The schedule and order of the matches will be decided in accordance with the Organizer, taking in consideration the TV transmission schedule.

Sept. 10, 2005

Day 5 – Competition

Classification 5/6 and Semifinals

The schedule and order of the matches will be decided in accordance with the Organizer, taking in consideration the TV transmission schedule. Departure of the 7/8 teams.

Sept. 11, 2005

Day 6 – Competition

Finals

The schedule and order of the matches will be decided in accordance with the Organizer, taking in consideration the TV transmission schedule. Departure of the 5/6 teams

Sept. 12, 2005

Departure of Control Committee Members, Referees, VIS supervisor and other participating National Teams

5. Participating Teams & Delegation Composition

5.1 A total of eight (8) teams will participate in the **2005 NORCECA Women's Continental Championship**.

Canada	Cuba
Costa Rica	USA
Mexico	Dominican Republic
Puerto Rico	Trinidad & Tobago (Host Country)

5.2 Team Composition:

Each team will be composed of a maximum of 19 persons, consisting of:

- Twelve (12) Players
- Four (4) Officials
(Head Coach, Assistant Coach, Trainer and Team Manager)
- One (1) Doctor (FIVB accredited)
- One (1) Sport Journalist (FIVB and/or NORCECA accredited)
- One (1) Referee (FIVB, International or Candidate to International Referee, or Continental Referee)

5.3 Additional personnel on the teams:

All persons that exceed what is stipulated in 5.2 will be considered as additional personnel and the National Federation (NF) that registers them will have to pay all their expenses including lodging, meals and internal transportation. The names of these persons should be submitted in advance to the Host Organizer and/or NORCECA, and shall have paid before registration the amount of US\$100.00 daily per person (based upon double room occupancy) or US\$150.00 daily per person in single room occupancy. The National Federation (NF) that registers additional personnel shall make the correspondent payment before or during the Preliminary Enquiry.

6. Player's Eligibility

6.1 Participating players must be citizens of the country that they represent according to FIVB regulations.

The official document to verify the player's eligibility is their valid passport, issued by the competent authorities of their country.

6.2 The passports of all players must be presented to the Control Committee for its verification during the preliminary inquiry.

7. Registration and participation fees

7.1 Registration:

The registration of each team will consist in submitting the FIVB O-2 Form to NORCECA Volleyball Confederation, as well as to the organizing National Federation, together with the registration fee of US\$1,000.00 before July 15, 2005. The original FIVB O-2 Form and one (1) team photo is to be sent to:

NORCECA Volleyball Confederation

Centro Olímpico Juan Pablo Duarte

Pabellón de Voleibol, 3ra. Planta.

Av. Máximo Gómez Esq. Av. 27 de Febrero

Santo Domingo, Dominican Republic

Telephones: (809) 472-1222 office (809) 472-1547 direct

Fax number: (809) 227-3242

Email: norcecaorgdom@hotmail.com, norcecaorgdom@yahoo.es

Note: For participating teams, convenience payment could be made throughout Western Union Wire Transfer made to the order of Cristóbal Marte Hoffiz, President, NORCECA Volleyball Confederation.

7.2 Players final registration (FIVB O-2 bis Form)

During the Preliminary Enquiry, the Team Manager must submit to the Control Committee the FIVB O-2 bis Form with a maximum of 12 players. In case that the FIVB O-2 bis Form is not provided to the Control Committee, the first 12 players in the FIVB O-2 Form will constitute the team.

7.3 Registration Fee

Each participating team must pay the entry fee of US\$1,000.00 (One Thousand Dollars).

7.3.1 This payment should be made throughout certified check mailed and payable to the order of NORCECA Volleyball Confederation and/or throughout Western Union Wire Transfer made to the order of Cristóbal Marte Hoffiz, President NORCECA Volleyball Confederation. The Registration fee should be remitted together with the FIVB O-2 Form before July 15, 2005.

8. Official Rules, Ball & Uniforms

8.1 The **2005 NORCECA Women's Continental Championship** will be played under the current FIVB rules at the time of the competition. All necessary interpretations are to be clarified during the Referee Clinic and/or the General Technical Meeting.

- 8.2 The official ball will be Mikasa MVP 200. NORCECA Confederation will provide a total of 25 Mikasa MVP 200 volleyballs to the host organizer National Federation.
- 8.3 Player's uniforms should be in accordance with FIVB Official Rules. Each team should have available a minimum of 2 sets of playing uniforms of different colors. The team Captain and Libero uniforms should be presented at the preliminary inquiry for Control Committee inspection. The player's names and numbers on the uniforms must be the same as on the O-2 and O-2 bis forms.
- 8.4 **Publicity on uniforms:**
Publicity on player's uniforms must be authorized by NORCECA. Participating teams with publicity on their uniforms must cover the payment of the fee established by NORCECA.
- 8.5 **Dress code of Officials on the bench:**
All Officials on the bench must be dressed according to the dress code of FIVB current Regulations. Those Officials that do not fulfill with the dress code established by FIVB will not be allowed on the bench.

9. Competition Format

- 9.1 The **2005 NORCECA Women's Continental Championship** will be played under the following competition format:
- a) With eight (8) Teams two (2) groups of four (4) will be formed.
 - b) With seven (7) Teams two (2) groups will be formed, one of four (4) and one (1) of three (3).
 - c) With six (6) Teams a Round Robin will be played. The four (4) first teams of the Preliminary Round will advance to compete in the Semifinal Round. (1st Vs. 4th and 2nd Vs. 3rd). The 5th and 6th place of the Preliminary Round will play one match to determine their final classification. Winners of the Semifinal Round would play a match to determine the Champion and Vice-Champion. The losers of the Semifinal Round would play one match to determine the 3rd and 4th place.
 - d) With Five (5) Teams a Round Robin will be played. The four (4) first teams classified in the Preliminary Round will advance to compete in the Semifinal Round. (1st Vs. 4th and 2nd Vs. 3rd). Winners of the Semifinal Round would play a match to determine the Champion and Vice-Champion. The losers of the Semifinal Round would play one match to determine the 3rd and 4th place.

9.1.1 For the Semifinal Round and according to FIVB General Competition Regulations, it must be avoided that teams from the same group play each other.

9.2 Team Distribution:

For the **2005 NORCECA Women's Continental Championship**, teams will be distributed according to the order of the last FIVB World Ranking, using the Serpentine System for their distribution as follow:

Group A

Trinidad & Tobago (Host Country)
Dominican Republic
Puerto Rico
Costa Rica

Group B

United States
Cuba
Canada
Mexico

10. Rights of the Host Country

10.1 The host country has the rights to choose the group to be seeded. The remaining teams will be distributed using the Serpentine System in accordance with the FIVB World Ranking, starting with the highest World Ranking team as head of Group A.

The host country has the rights to choose one (1) match in the Competition Schedule of the Preliminary Round.

10.2 Once the Preliminary, Quarterfinals, Semifinal and Final Round matches are defined, the Trinidad & Tobago National Volleyball Federation will propose to the Control Committee the time and order of all matches to be played.

10.3 The host country will also have all other rights as established by FIVB General Regulations.

11. Financial Responsibilities

11.1 The following will be the financial responsibilities of the Host Organizer National Federation:

- a) Internal Transportation, lodging, and meals for Control Committee Members, Referees and Team Delegations, from the date of arrival to date of departure.
- b) Medical Services during the Competition (All participating teams are recommended to be provided by their own medical insurance).
- c) Payment of Per Diem for Control Committee Members, International Referees, Press and Medical Delegate: US\$50.00 per day, from two (2) days before and one (1) day after the competition and US\$75.00 per day for the VIS Delegate, according to the established regulation by NORCECA's Confederation.

NOTE 1: The payment of Per Diem to the Control Committee, Press Delegate, Medical Delegate, VIS Delegate, Technical Personnel and participant referees, should be made before the conclusion of the Preliminary Round.

NOTE 2: The payment of Per Diem to national personnel, including the members of the Control Committee of the host country, press delegate, technical and support personnel, can be made in the local currency of the host country and according to the established agreement between the National Federation and the person contracted for the required services.

- d) The Trinidad and Tobago National Volleyball Federation must cover the following financial responsibilities toward NORCECA:

Hosting Fees:

§ **US\$5,000.00 (Five Thousand Dollars) to cover the payment of the hosting fees of the Event.**

Registration Fees:

§ 50% of participating teams Registration Fee. For this event in particular and due to the category (Senior) of this event, the Registration Fee for participating teams will be US\$1,000.00 (One Thousand Dollars). 50% of the Registration Fee of participating teams will be paid to the Host National Federation. The remaining 50% of the Registration Fee corresponds to NORCECA.

Sponsorship:

§ A 10% payment of all local and International Radio and TV transmissions rights, as well as, International Marketing rights and/or Sponsorships, corresponds to NORCECA, for each sponsor promoting their products inside or outside the Main Competition Venue.

Note: Governmental, State, Provincial and/or Municipal or City economical support and/or contribution, will not be considered as sponsorship, commercialization and/or marketing.

- e) The Host National Federation will be responsible for the payment of the International Air Fare (economical class) for Control Committee Members, VIS, Press and Medical Delegate, as well as, Neutral Referee, up to a maximum of 8 air tickets.

11.2 The following are the financial responsibility for participating National Federations:

- a) To remit a confirmation letter for the participation of their National Team to the Trinidad & Tobago National Volleyball Federation and NORCECA.
- b) Payment of Registration Fees US\$1,000.00 (One Thousand Dollars) to NORCECA before July 15, 2005.
- c) Be responsible for all other additional expenses of the delegation that may apply.
- c) Payment of international transportation, as well as airport taxes.

12. Sanctions and Complaints

12.1 Complaints:

- a) Complaints must be presented in writing to the Control Committee. The procedure for complaints should be according to the established in Article 9 of FIVB General Regulations.
- b) Complaints submitted to the Control Committee must be accompanying with a deposit of US\$500.00 (Five Hundred Dollars) which will be refunded in case the complaint proceeds.

12.2 Sanctions: For this competition the following sanctions have been established:

- a) Negligence to provide the FIVB O-2 Form by the deadline established, will apply a sanction of US\$500.00.
- b) Negligence to provide the Registration Fee by the deadline established, will apply a sanction of US\$500.00.
- c) The no fulfillment of Article 8.3 of these Regulations, corresponding to the uniforms of Participating Teams, which will have to be fulfilled according to the established FIVB Official Regulations, will apply a US\$1,000.00 sanction.
- d) All sanctions established in FIVB Constitution, Code of Conduct and Regulations would be applicable.

13. Referees

13.1 Each participating team must nominate one (1) Referee with at least one of following qualifications:

- FIVB International Referee
- International Referee
- International Referee Candidate
- Continental Referee

13.2 NORCECA'S President or his representative, with the advice of NORCECA's Refereeing Commission, will evaluate the nomination of Referees, to approve or reject them.

13.3 Other Officials:

13.3.1 According to FIVB General Regulations and considering that the **2005 NORCECA Women's Continental Championship** is an international event approved by FIVB as a qualifying event to the 2005 grand Champions Cup, the Control Committee (Appeal Sub-Committee and Refereeing Sub-Committee) must be composed by representatives of NORCECA assigned by NORCECA President.

13.3.2 Line judges, scorekeepers, statisticians, VIS, ball retrievers, sweepers, scoreboard operators, announcers, security and other supporting personnel will be presented, for approval, by the representative of the hosting National Federation and/or Organizing Committee to the Control Committee President and/or its representative.

13.3.3 The Host Organizer will present these personnel to the Control Committee during the Refereeing Clinic, for evaluation and approval.

13.3.4 The Refereeing Sub-Committee will assist the Control Committee with the officials and supporting personnel and will be responsible for their supervision.

14. Training Venues

14.1 The Host Organizer will provide appropriate training facilities and conditions for at least 1.5 hours daily for the training of all participating teams from their arrival until the end of the competition.

14.2 Each Team will have a minimum of one training session of 1.5 hours in the competition court prior to the event.

15 MEDICAL SERVICES

15.1 The host National Federation and/or the Organizing Committee must provide first aid medical services and medical emergency service during the competition.

15.2 If necessary all team delegations shall be responsible for their medical expenses. It is recommended that all participating teams be provided with their own medical insurance.

16 SECURITY

The host National Federation and/or the Organizing Committee must guarantee the security of all participating teams and Officials from the day of their arrival until the day of departure including hotels, training venues, competition venues and internal transportation.

17 ACCREDITATION

The host National Federation and/or the Organizing Committee must provide the correspondent accreditation to all participating teams, NORCECA's Officials, Referees, National and International Technical and Support Staff. Accreditations must be designed according to the standards established by NORCECA Confederation and must include the logos of FIVB, NORCECA, Trinidad & Tobago Volleyball Federation, title of the competition, photo and function of the accreditation holder.

- FIVB** This accreditation is reserved strictly for FIVB officials.
- NORCECA** This accreditation is strictly reserved for NORCECA Volleyball Confederation Officials.
- CC** This accreditation is reserved for Control Committee members assigned to the competition.
- NF** This accreditation is reserved for the members of the Executive & Board Administration of the Host National Federation.
- OC** This accreditation is reserved for the members of the Organizing Committee of the hosting country of the event.
- G** This accreditation is reserved for all governmental officials of the host country of the event.
- D** This accreditation is reserved for accredited members of the Diplomatic Corp. of the host country of the event.
- VIP** This accreditation is reserved for special guests.
- TP** This accreditation is reserved for the technical personnel and staff assigned to specific areas of the organization of the event. (VIS (statisticians), Line Judges, Scorekeepers, Scoreboard Operators)
- SP** This accreditation is reserved for the support personnel assigned to specific areas of the organization of the event. (Ball retrievers, sweepers, Flag holders, announcers, venues working staff)
- P** This accreditation is strictly reserved for accredited Journalists, Press, Host Broadcaster, International Press Agencies and Local Press Agencies.
- A** This accreditation is strictly reserved for participating players. (Athletes Only).

- TS** This accreditation is strictly reserved for the staff of participating teams. Team Staff: Team Manager, Head Coach, Assistant Coach, Registered FIVB Team Doctor, Therapist and Team Statisticians.
- S** This accreditation is strictly reserved for security personnel only.
- R** This accreditation is exclusively reserved for participating International Referees.
- MD** This accreditation corresponds to the medical personnel assigned to the event.

18 AWARDS

The host National Federation and/or the Organizing Committee must provide trophies and medals for the award of participating teams as follow:

- 18.1 1st Place: Gold Medal and Team Trophy (Qualify to the FIVB 2005 Grand Champions Cup)
- 18.2 2nd Place: Silver Medal and Team Trophy
- 18.3 3rd Place: Bronze Medal and Team Trophy

18.4 Individual Awards:

Individual awards must be provided by the host National Federation and/or the Organizing Committee, to be presented by NORCECA's control committee taken into consideration the final results of the VIS System:

Best Spiker	Best Defense
Best Server	Best Libero
Best Setter	Best Service Reception
Best Blocker	Most Valuable Player (MVP)
Best Scorer	

- 18.4.1 The Libero Players will compete for the Best Libero Award of the event; additionally the Libero Players will be able to opt for the Best Defense Award and the Best Reception award of the event.

These Competition Regulations have been reviewed by Prof. Nelson J. Ramirez, Executive Director and Competition Director of NORCECA and approved by Mr. Cristóbal Marte Hoffiz, President of NORCECA Volleyball Confederation.

In Santo Domingo, Dominican Republic, June 2005

Cristóbal Marte Hoffiz
President